

**PANHANDLE GROUNDWATER
CONSERVATION DISTRICT
BOARD OF DIRECTOR'S REGULAR MEETING
MINUTES**

DISTRICT OFFICE - Windmill Room
201 W. Third Street, White Deer, Texas
January 27, 2022 – 9:00 a.m.

Those Present Were:

Jim Thompson	President
Charles Bowers	Director
Bill Breeding	Director
John R. Spearman	Director
David Hodges	Director
Lee Peterson	Director
Danny Hardcastle	Director
Britney Britten	General Manager
Aspen Edgar	PR/Education Director

- Guests Present: Kevin Carter, Amarillo EDC; Holly Shankle, Amarillo EDC; Dr. Arquímedes Ruiz-Columbié; Chad Parnell, CRMWA; Julie Allegretti, City of Amarillo

1. CALL MEETING TO ORDER

President Thompson called the Regular Meeting to order at 9:18 a.m.

2. PUBLIC COMMENT

No Public Comment

3. CONSIDERATION AND POSSIBLE ACTION ON MINUTES FROM DECEMBER 7, 2021

a. Rules Hearing:

i. Danny Hardcastle made the motion to approve the Rules Hearing minutes, seconded by Lee Peterson. Motion passes unanimously.

b. Permit Hearing:

i. John R. Spearman made the motion to approve the Permit Hearing minutes, seconded by Bill Breeding. Motion passes unanimously.

c. Regular Meeting:

i. Bill Breeding made the motion to approve the Regular Meeting minutes, seconded by Charles Bowers. Motion passes unanimously.

4. CONSIDERATION AND POSSIBLE ACTION ON DECEMBER 2021 EXPENDITURES

General Manager, Britney Britten, stated we have received more property tax checks in the last several weeks. Director, Danny Hardcastle asked if we have received the anticipated amount of Symposium Sponsorships. Britten stated we had and are on track to receive more than expected.

Charles Bowers made the motion to approve December 2021 Expenditures, seconded by David Hodges. Motion passes unanimously.

5. CONSIDERATION AND POSSIBLE ACTION OF QUARTERLY PRODUCTION REPORTS AND OUT OF DISTRICT TRANSPORTATION REPORTS FROM THE CITY OF AMARILLO, CONOCO, PHILLIPS, CRMWA, THE CITY OF BORGER, THE CITY OF FRITCH, THE CITY OF MEMPHIS, THE CITY OF CLARENDON, BRICE-LESLEY AND GREENBELT WATER AUTHORITY

Charles Bowers made the motion to approve all quarterly production reports and out of District transportation reports, seconded by Lee Peterson. Motion passes unanimously.

6. CONSIDERATION AND POSSIBLE ACTION ON DISTRICT DATABASE PROPOSALS

Britten explained the INTERA database has not had sufficient maintenance over the last year, much of which was the way the database was built. Britten recommended not staying with INTERA and switching the Districts database over to Halff which has a projected cost of \$42,500 with an additional \$5,000 per year for maintenance.

Lee Peterson made the motion to enter in a contract with the new company with an arrangement that they will work with the District on the contract date with specific performance expectations, seconded by Charles Bowers. Motion passes unanimously.

7. CONSIDERATION AND POSSIBLE ACTION OF DISTRICT LIABILITY WAIVER

At the December 2021 meeting, Director Breeding directed staff to develop a liability waiver to be brought before the board at the next meeting. Britten stated she worked with the District's attorney to come up with the presenter waiver.

Bill Breeding made the motion to adopt the liability waiver with only the operators signature required, seconded by Lee Peterson. Motion passes unanimously.

8. CONSIDERATION AND POSSIBLE ACTION ON DISTRICT METER STANDARDS

Danny Hardcastle made the motion to accept amendment change removing "and land-owner", seconded by Bill Breeding. Motion passes unanimously.

Recess for lunch @ 12:12 p.m.

Resume Regular Meeting @ 12:59 p.m.

9. CONSIDERATION AND POSSIBLE ACTION TO APPROVE 2020-2021 FINANCIAL AUDIT
Presented by Allen & Ortega

Jr. Ortega presented the financial audit to the Board and explained tax receipts are 86% of the Districts total revenue. Ortega said the District had a very good year and there are no concerns on their part.

John R. Spearman made the motion to approve the 2020-2021 financial audit report, seconded by Bill Breeding. Motion passed unanimously.

10. 2021 ANNUAL WEATHER MODIFICATION EVALUATION REPORT

Presented by Dr. Arquímedes Ruiz-Columbié

Dr. Arquímedes Ruiz-Columbié stated the District had 11 operational days. Five being excellent performances, four with very good performances and two with good performances. Ruiz-Columbié stated he was extremely impressed with the District's meteorologist, Corey Clay, for it being his first year in the program. There were 18 seeded opportunities with a precipitation mass increase of 90%. Britten stated we suspended the program for a couple of weeks in July because we received an abundance of rainfall in the course of a few days, and it is the District's policy to not seed when flood warnings are in place. The average increase in precipitation for the whole target area, referring to the rain gauge seasonal value, was 10%.

11. CONSIDERATION AND POSSIBLE ACTION OF AG LOANS

- a. *John R. Spearman made the motion to approve the Ag Loan for Steve Hightower, seconded by Danny Hardcastle. Motion passes unanimously.*
- b. *John R. Spearman made the motion to approve the Ag Loan for Mark Urbanczyk, seconded by Lee Peterson. Motion passes unanimously.*

12. CONSIDERATION AND POSSIBLE ACTION ON APPLICATION FOR RAINWATER HARVESTING REBATE

David Hodges applied for a Rainwater Harvesting Rebate for a \$22,000 rainwater harvesting tank.

David Hodges abstained from voting due to conflict of interest.

Charles Bowers made the motion to motion to approve \$14,890 for Hodges, seconded by Bill Breeding. Motion passes unanimously.

13. CONSIDERATION AND POSSIBLE ACTION ON THE CARSON COUNTY BID FOR LANDON CARTER IN THE AMOUNT OF \$6,000.00

- a) Sec 116, Block 4, I&GN Survey

Bill Breeding made the motion to approve the Carson County Bid for Landon Carter, seconded by Danny Hardcastle. Motion passes unanimously.

14. CONSIDERATION AND POSSIBLE ACTION FOR AUTHORIZATION TO SUBMIT TWDB AGRICULTURE CONSERVATION GRANT

Britten stated this is the same grant that we've applied for many times. The District applied last year but didn't receive funding. This year, the District will propose a grant for specifically Remote Monitoring Systems. Funding will cover 50% grant with the other 50% being covered by the operator.

John R. Spearman made the motion to apply for the grant, seconded by Bill Breeding. Motion passed unanimously.

15. CONSIDERATION AND POSSIBLE ACTION ON THE DISTRICT'S BOUNDARY ISSUE WITH HPWD

Britten stated we do not have an update on the boundary issue at this time. The letter to affected landowners was sent out in November, but only half of the landowners had returned the waivers at this time.

No Action taken.

16. CONSENT AGENDA – DRILLING PERMIT

The following items are a part of the Consent Agenda. All Well Permit requests have been thoroughly reviewed by the staff, are administratively complete and the Assistant General Manager and Permitting Administrator is recommending issuance.

RECLASSIFY WELLS – NONE

DRILLING PERMITS FOR WELLS PUMPING MORE THAN 25,000 GALLONS A DAY OR 17.5 GPM-

NONE

17. CONSIDERATION AND POSSIBLE ACTION ON DISTRICT ANNUAL REPORT FOR 2020-2021

Lee made the motion to approve the District annual report for 2020-2021, seconded by Charles Bowers. Motion passes unanimously.

18. STAFF UPDATES

a) Presentation of Service Award Jake Robinson

Field Technician, Jake Robinson, was presented a Service Award for his 5 years of working within the District.

19. CONSIDERATION AND POSSIBLE ACTION ON GENERAL MANAGER'S DUTIES, RESPONSIBILITIES AND EXPECTATIONS

Britten asked the Directors about outlying expectations and if the transition over the past few months has gone as expected. President Thompson said he enjoyed receiving the weekly update from Britten, and it has been appreciated and informative.

No Action

20. MANAGER'S REPORT

Britten stated the Texas Panhandle Water Conservation Symposium is on Wednesday, Feb 16th

21. CONSIDERATION AND POSSIBLE ACTION TO SET FUTURE MEETING DATES

Next meeting is set for Thursday, March 24th 9:00 a.m.

22. EXECUTIVE SESSION ON LISTED AGENDA ITEMS

No Action

23. ADJOURN

Danny Hardcastle motioned to adjourn @ 1:46 p.m., seconded by Bill Breeding



David Hodges, Secretary



Jim Thompson, President